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		Addresses		Phone Numbers	Fax Numbers
		<b>Newark</b> 60 Park Place Suite 701 Newark, NJ 07102	<b>Somerset</b> 600 Apgar Drive Somerset, NJ 08873	973.803.5000 - Main 800.234.9305 - Toll Free	973.230.3220 - Admissions 973.242.0195 - LEAD 973.242.3282 - Registrar & Fin.Aid 732.356.1031 - Somerset Campus
Department	Topic	Contact		Location	
Admissions	Referring a friend	Admissions	Kelvin Thomas, ext.1017	1st Flr, Admissions, Newark	
	The admissions process				
	Speaking at events				
Academics	Appointment with the Academic Dean or Department Chairs	Academics	Natasha Santana, ext. 1024	20th Flr, Newark	
	Biblical Studies Dept	Chair	Peter Amerman, ext 1026	Mezzanine, 1st Flr, Newark	
	Business Administration Dept	Chair	Matt Voss, ext. 1025	Mezzanine, 1st Flr, Newark	
	General Studies Dept	Chair	Dr. Joanne Noel, ext. 2004	Room 105, Somerset	
	Psychology & Counseling Dept	Chair	Dr. Maxine Bradshaw, ext. 1009	Mezzanine, 1st Flr, Newark	
	DEED & International Students	Advisor	Jim Hanlon, ext. 1033	Somerset Campus	
	Accreditation or licensure	Academics	Amy Huber, ext. 1104	M-Th 20th Flr, Newark; Fri Somerset	
	Program requirements	Traditional Program	Karen Wright, ext. 1012	Mezzanine, 1st Flr, Newark	
		LEAD Office -	Martha Martin, ext. 1109	7th Flr, LEAD Office, Newark	
BLEND office -	Rosa Canales, ext. 1023	7th Flr, BLEND Office, Newark			
Financial Aid	State, Federal or Institutional Aid, scholarships and grants	Financial Aid Office	Jeanette Diaz, ext.1030 or Milton Gonzalez, ext. 1011	Mezzanine, 1st Flr, Newark	
	Filling your FAFSA / NJ TAG				
Information Resource Center	Tutoring and study skills	IRC	Michael Wattkis, ext.1016	7th Flr, Avare Academic Suite, Newark	
	Time / stress management				
	Résumé Building				
Library & Career Advising	Scholarly Research	Library	Lorraine Hodges, ext. 1138	7th Flr, Library, Newark	
	Internships				
Media and Technology	Media Lab Assistance	Academic Technology	Russ Wills, ext. 2009	Room 107, Somerset	
	Technical problems with Pillar websites	Marketing	Teresa Bembury, ext.1125	1st Flr, Admissions, Newark	
	Student Email / Online Accounts	Academics	Karen Wright, ext. 1012	Mezzanine, 1st Flr, Newark - Fridays in Somerset	
Registrar's Office	Transcripts / Transfer Credits	Asst. Registrar	Karen Wright, ext. 1012	Mezzanine, 1st Flr, Newark - Fridays in Somerset	
	Add / Drop / Withdrawal				
	Class Registration				
Student Accounts	Pay off your tuition bill	Student Accounts	Caroll Merced, ext. 1116	Mezzanine, 1st Flr, Newark	
	Get a copy of your tuition bill				
	Check the status of a refund				
Student Life	Title IX	Title IX Coordinator	Linda Schmitt, ext. 2012	Room 109, Somerset	
	Intramurals	Student Life	Bob Sanislo, ext. 1015	Somerset Campus	
Spiritual Formation	Spiritual counseling	Coordinator of Spiritual Development	Nishanth Thomas, ext. 1115	Mezzanine, 1st Flr, Newark	
	Volunteer for Chapel services				