

REQUEST FOR SOCIAL SECURITY INFORMATION

All applications for federal aid are processed through the Social Security Administration (SSA) matching system to verify the accuracy of social security numbers submitted on the Free Application for Federal Student Aid (FAFSA).

Your application has not matched with the SSA; therefore you must provide the processing center with copies of documentation to resolve the discrepancy. The following documents are required:

1. Copy of Social Security Card

If your name has changed due to marriage, you must also submit:

2. Copy of Marriage Certificate

and

3. Documentation from the Social Security Office that you have resolved the discrepancy

PLEASE NOTE:

Review the ISIR to be sure your Name, Date of Birth, and Social Security Number are correct. If not, make changes and return your Student Aid Report (SAR) to the processing center for electronic corrections to be made.

****Failure to provide the above documentation to the processing center will result in a delay of federal student aid funds.**

IF YOU MARRIED AND FAILED TO NOTIFY THE SOCIAL SECURITY ADMINISTRATION OF YOUR NAME CHANGE YOU MUST NOTIFY THEM IMMEDIATELY. THE SSA WILL PROVIDE YOU WITH A PRINTOUT RECEIPT YOU CAN SUBMIT TO THE PROCESSING CENTER UNTIL YOU RECEIVE A COPY OF YOUR NEW SOCIAL SECURITY CARD. THEN BE SURE TO SEND THE PROCESSING CENTER A COPY.